



WORLD and EUROPEAN OPEN TREC CHAMPIONSHIPS

SPECIFICATION

I – FOREWORD

The World and European open TREC championships (Equestrian Trail Riding and Trekking Techniques Competition), for Seniors and Young Riders, are major FITE events. They are key competition events. The Seniors and Young Riders championships can be organised together or separately, depending on the events calendar decided by FITE.

For the riders chosen, it is the end of long, gruelling work, and the result of substantial sporting and financial efforts.

For these different reasons, and with a view to promoting its image and the activities it represents, FITE attaches the greatest importance to their exemplary success, coupled with seamless organisation.

Compulsory instructions

- FITE's official languages are, according to its articles of association, French and English.
- All documents inherent to the organisation of such Championships must carry the FITE logo.

General organisational principles

The general organisation of the international TREC championships is entrusted to an affiliated NETO (National Equestrian Tourism Organisation). The organising NETO may set up an organisation committee acting in collaboration with the presidency of FITE and its general secretariat. However, the organising NETO alone is responsible to FITE.

In order to be acceptable, with some exceptions, a NETO candidature must be presented to the FITE bureau at least two years before the date of the event.

The international TREC championships are organised with the express approval of FITE, upon a decision of its bureau and annual general meeting, in compliance with the international TREC regulations and associated documents prepared by FITE.

The international TREC championships can only be organised under FITE's auspices and authority.

The organising NETO shall call upon all competent individuals who may contribute help and expertise in many different forms. It formally undertakes to respect FITE's specifications and directives.

Composition of the organising committee – Budget

The composition of the organising committee (with complete contact details) and the distribution of tasks between its members as well as the budget attributed to the event must be included with the application. The budget must be presented with particular care.

The application must also contain a formal commitment from the organising committee in respect of the different budgetary items, as well as an assessment of the financial contribution requested of each competitor. This amount must be similar from one year to the next, according to the exchange rate of the reference currency and the services provided. The services provided must be clearly stated in the schedule, and prices or entry fees cannot be increased at the event.

II – Technical Delegation

The Technical Delegate of FITE is responsible for the mission. He works in close collaboration with the President of FITE.

He is the guarantor of the international regulations governing the discipline. During preparations and the competition itself, he acts in close collaboration with the organising Committee, the President of the ground jury and the Course designer and traceur.

At the end, the Technical Delegate produces a detailed report on the organisation at the event and, where applicable, suggests improvements.

Technical Delegate's inspection visit and feasibility report

The Technical Delegate performs a feasibility inspection of the site. The requirements associated with this are defined in **Art 3.1-C** of FITE's international TREC regulations. At any point, the TD must be able to react to any technical or financial difficulties encountered, which could disrupt the organisation of the championships.

The Technical Delegate's report is compiled using the "Feasibility Inspection" model. This report is presented by the TD and validated by the bureau prior to the Championships. The document, which is printed in two copies, must be signed by the FITE President, the Technical Delegate and the President of the organisation Committee, who keep a copy.

NB: The organisers must be able to welcome competitors on the Thursday preceding the event, and up until the following Monday morning.

For competitors wishing to arrive at or depart from the site outside those times, the Organising Committee may propose a list of accommodation solutions nearby, with the necessary facilities for horses and riders.

However, this implies that access to the competition grounds is forbidden to competitors prior to the event.

III – MATERIAL AND HUMAN RESOURCES

- Number bibs with large visible numbers front and back, must be worn by the rider during the CP (Control of Paces) and PTV (Cross Country Trials Course) phases. Also, the horse must wear a bridle number throughout the competition. Both types of identification must be rain-proof.
- A speaker who must speak French and English (the official languages of FITE)
- A person responsible for the protocol

- A multi-purpose sound system with background music. It must cover:
 - the reception and eating areas,
 - the veterinary area,
 - control of paces,
 - PTV,
 - the opening ceremony and prize-giving site.
- As many flagpoles as NETOs, plus one for FITE, in order to hoist the respective flags.
- A podium with 1st, 2nd, and 3rd places; each step having room for 4 competitors.
- A communication system between the officials, secretariat and scorers.
- A list of names and telephone numbers of members of the different juries and Course designers for POR and PTV to be given to the President of the ground jury and to the Technical Delegate as soon as they arrive.
- The members of the ground jury and the appeal jury must be available throughout the Championships, and therefore cannot be entrusted with other tasks during the competition.
The organiser shall make a vehicle available to the ground jury, allowing them to get to the site of each phase easily.
- The organisers must have the telephone numbers of the chefs d'équipe, so that they can be contacted when the results of each phase are known.

IV – SPORT REQUIREMENTS

The meeting of chefs d'équipe takes place on the Thursday at the end of the afternoon.

The organisation of veterinary inspections, presentation of equipment and the three phases must be validated by the Technical Delegate.

A – Veterinary inspections:

- a team comprising three specialised vets,

B – Horse inspections

- An area must be dedicated for the horse inspections.

C – Optimum speed and orienteering course (POR)

- 6 months before, preparation of a network of routes (100 km at least) within a radius of 15 to 20 km.
- Ensure that all these routes are open to horses.
- Consult the local authorities concerned and all competent authorities to obtain the necessary authorisations in a timely fashion.
- Original topographical maps are provided to all competitors.

- A waiting area for horses very near the map room: the two areas must be separated from the general public.
- Water points at certain check-points.
- Shuttles to transfer the POR results from the finish line to the scoring room.

D – Cross-country trials course (PTV)

- A course of 1.5 to 5 km, with natural or man-made features.
- Personnel for preparation, repair, safety...
- Shuttles to transfer the PTV results to the scoring room.
- The PTV must be entirely finalised and flagged at the latest by 2 pm on the Thursday before the competition for inspection by the Technical Delegate before 4 pm.
- The chefs d'equipe complete the inspection of the PTV course at the end of the day.
- The course draft on a map (list, type of difficulties, distance, transitions, association, etc.) must be provided to the Technical Delegate at the latest 15 days before the Championship.
- Only FITE technical data sheets and score sheets will be provided to the PTV judges. They alone are considered valid.

E – Control of paces

- This will require a flat surface, 200m long minimum and 12m wide, in a straight line or horseshoe shape.
- Equipment for ground marking (plaster or chalk).
- Electronic or manual timekeeping.

F – Means common to the three phases

- ***Judges and stewards***

FITE has a current list of international TREC judges. This is online, on the website www.fite-net.org and updated according to information provided by each NETO.

The judges are proposed by their NETO, and officiate under that NETO's responsibility.

Apart from the organising country, each NETO can put forward a maximum of 3 judges.

The list of 32 international judges required for organisational purposes (16 foreigners and 16 from the organising NETO) is submitted to FITE for validation, at the latest 15 days before the Championships.

The judges and stewards shall meet with the Technical Delegate to brief the judges on the Friday at the beginning of the afternoon.

Their food and lodging is paid for by the organising country, from the opening of the championships until its closure, including to the night prior to the results being announced.

V – PROMOTION

Given that the international TREC championships are major opportunities for presenting, promoting and showcasing FITE's actions and activities linked to equestrian tourism, the opportunity to publicise them must not be missed.

All documents inherent to the organisation must make reference to FITE, mention that the event is governed by its regulations and according to the international regulations written under its authority, and must include its logo.

Promotion and advertising are performed:

- Through trade shows and events at which FITE and the organising NETO, and the NETOs in general, are present,
- Via:
 - the FITE website: www.fite-net.org
 - national and international press,
 - regional and local press,
 - posters and information and promotional documents prepared for that purpose,
 - press conferences,
 - all appropriate means

All information, promotion and advertising tasks require the services of a professional agency.

VI – PARTICULAR PROVISIONS

The organisers must seek out and propose help in securing horses that are well-prepared and in excellent condition for competitors coming from other continents, as well as all facilities which may encourage their participation.

The corresponding requests must be expressed sufficiently in advance in order for this to be organised in good time.

The organising committee, independently of judges and stewards, also covers all travel, accommodation and food expenses of the FITE Technical Delegate for all visits required for him to fulfil his responsibilities, and for the organisation of championships.

The Technical Delegate's expenses are reimbursed at the end of the event, prior to his return to his home country, and **immediately** after every occasional visits he performs.

VII – ANNOUNCEMENT OF RESULTS – PRIZE-GIVING – CEREMONIES

The results of each phase must be validated and signed by the President of the ground jury before being posted.

If, at 8 pm the first day's results cannot be announced, this must be done on the following morning, before the veterinary inspections.

The final results must be sent to the chefs d'équipe of each NETO present, at least one hour before the prize-giving.

The prize-giving is performed according to the protocol appended to this specification. The organisers must be in possession of the national anthems of the NETOs present, and able to play them under the best possible conditions during the prize-giving. Except in certain cases, this ceremony shall be performed with the riders on their horses.

VIII – ORGANISATION REPORT

The organisers must provide an organisation report to the FITE President and the Technical Delegate in a timely fashion (two months maximum). The purpose of this report is to draw conclusions as quickly as possible from the recent event, and facilitate the task of future organisers.

For the report, they shall use the assessment form prepared by the Technical Delegate.

IX – OFFICIAL LANGUAGES

Official publications (applications, invitations, etc.) must be written at least in two languages (French and English). The same applies to announcements made during the championships.